



General Notice:

The program fee for volunteers from SCI partners for the individual programs is 400Euro for the first 4 weeks, and then 75Euro for each week after.

This is to cover airport pick-up, orientation, board and lodging, transportation to work, as well as coordination and regular support from our team.

HOST PLACEMENTS IN NORTHERN VIETNAM

1. VPV01 - Nghia Tan Primary School (English Teaching)



Nghia Tan Primary School is located in Cau Giay district, Hanoi, which is about 8km from the Old Quarters. There is very little chance for the children and teachers to meet foreigners to practice English and exchange communication skills even though they have received great support of the government in infrastructure.

Main Aims and Activities

The aim of the program is to provide English language speaking environment for children to practice and improve their confidence in using a foreign language in communication.

Nghia Tan Primary School is one of many public primary schools in Hanoi.

There are about 3000 children aging from 6-11 years old who start learning English and French at grade 1 (6 years old). Teachers and children had not had many chances to meet and talk with foreigners until VPV sent its volunteers to help there.

Volunteer Tasks & Role

Volunteers will be expected to help with the following:



- Improving listening/speaking skills for children
- Improving pronunciation for children
- Organizing games and other activities in classrooms
- Assisting local teachers in managing the classes.

Normally volunteers will teach about 20 hours a week. No placements in summer (June – July - August). Volunteers will always work with a local teacher.

Travel to work: about 30 minutes walking.

Volunteer's Skills

Volunteers should like to work with children, maturity and initiative spirit.

-Fluent English

-Age: 18 and over.

-Minimum stay preferred 4 weeks.

-Be open-minded and sociable.

-Be willing to learn more about the country and adapt to different and working style in Vietnam.

Location

Address: No.14 To Hieu street, Cau Giay district, Hanoi. It is approximate 8 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves. During working-days food is provided by the host placement.



2. VPV02 - Nghia Tan Primary School (French Teaching)



Nghia Tan Primary School is located in Cau Giay district, Hanoi, which is about 8km from the Old Quarters. There is very little chance for the children and teachers to meet foreigners to practice English and exchange communication skills even though they have received great support of the government in infrastructure.

Main Aims and Activities

The aim of the program is to provide French language speaking environment for children to practice and improve their confidence in using a foreign language in communication.

Nghia Tan Primary School is one of many public primary schools in Hanoi.

There are about 3000 children aging from 6-11 years old who start learning English and French at grade 1 (6 years old). Teachers and children had not had many chances to meet and talk with foreigners until VPV sent its volunteers to help there.

Volunteer Tasks & Role

Volunteers will be expected to help with the following:

- Improving listening/speaking skills for children
- Improving pronunciation for children
- Organizing games and other activities in or outside classrooms
- Assisting local teachers in managing the classes.

Normally volunteers will teach about 20 hours a week. No placements in summer (June – July - August). Volunteers will always work with a local teacher.

Travel to work: about 30 minutes walking.

Volunteer's Skills

Volunteers should like to work with children, maturity and initiative spirit.



- Fluent French
- Age: 18 and over.
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.
- Be willing to learn more about the country and adapt to different and working style in Vietnam.

Location

Address: No.14 To Hieu street, Cau Giay district, Hanoi. It is approximate 8 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves. During working-days food is provided by the host placement.

3. VPV03 -Phu Thuong Primary School (French Teaching)



Phú Thượng primary school is situated in Tay Ho district of central Hanoi; just close to West Lake. The local area has many cafés and charming shops in the neighborhood. You can have relaxing walks with fresh ice-cream on the warmer afternoons.

Main Aims and Activities



The aim of the program is to provide French language speaking environment for children to practice and improve their confidence in using a foreign language in communication.

Phu Thuong Primary School is one of many public primary schools in Hanoi.

There are about 1200 children aging from 6-11 years old who start learning English and French at grade 1 (6 years old). Teachers and children had not had many chances to meet and talk with foreigners until VPV sent its volunteers to help there.

There are 40 teachers, of which two are English teachers and two French teachers. English teachers are in charge of 15 classes and are more crowded, with about 40- 50 students per class, meanwhile there are only 2 French classes with 30 students per class.

Volunteer Tasks & Role

Volunteers will be expected to help with the following:

- Improving listening/speaking skills for children
- Improving pronunciation for children
- Organizing games and other activities in classrooms
- Assisting local teachers in managing the classes

Normally volunteers will teach about 20 hours a week. No placements in summer (June – July - August). Volunteers will always work with a local teacher.

Travel to work: about 1 hour by local buses.

Volunteer's Skills

Volunteers should like to work with children, maturity and initiative spirit.

- Fluent French
- Age: 18 and over.
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.
- Be willing to learn more about the country and adapt to different and working style in Vietnam.

Location

Address: Phu Gia street, Phu Xa village, Phú Thượng ward, Tay Ho district, Hanoi. It is approximate 9 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Sometimes project stay may be arranged. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.



Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves. During working-days food is provided by the host placement.

4. VPV04 - Pascal secondary school



Pascal school is located in suburban area there is limited access to modern and qualified teaching institutes. It aims at creating and providing a friendly and inspiring learning environment for the students in that disadvantaged area. Thinking of the difficult backgrounds of the majority of the students in the area, the school just applies a similar school fee with public ones, which is based on the living standard of local people. With the modest income, the school's management board is still managing to provide adequate facilities to create favorable conditions for the students to study, focusing on learning English – one of the necessary tools for the students to further develop in the future.

Our top priority for support is public sectors, not private one. But with Pascal school, we understand that, "private school" is their status, but what they have done so far is not private at all – it is for the sake of all the students, especially those from disadvantaged backgrounds.

Convinced by the compassion and dedication of the management board of Pascal school, and after having positive feedback from several volunteers who have gotten the chance to work at the school, VPV decided to cooperate with Pascal school to give them as much support as possible to help the students have a chance to learn and improve their English in different ways.

Main Aims and Activities

The aim of the program is to provide English language speaking environment for students, especially those from difficult background.

Pascal Secondary School is a private school founded in 2010. It is situated in Dong Anh district, surrounded by the country side. The school teaches around 150 students, ranging in age from 11 to 15 years. There are 4 English teachers who follow the governmental English teaching plan. The children do have some knowledge of English, but as it is often the case with Vietnamese students, they have poor pronunciation due to their lack of contact with English speakers.

Volunteer Tasks & Role

Volunteers will be expected to help with the followings:



- Improving listening and speaking skills for students.
- Improving students' competency in communication.
- Teaching students following the school's curriculum.
- Organizing games and other activities in classrooms or outdoor in more flexible classes.

Normally volunteers will teach about 20-30 hours a week. No placements available in summer time (June – July-August).

Travel to work: The manager of the school will pick up the volunteer(s) and drive them to the school everyday. The ride takes up to 40 minutes depending on the traffic.

Volunteer's Skills

Volunteers should like to work with students, maturity and initiative spirit. Volunteers should be able to work independently in the classroom.

-Fluent English

-Age: 18 or over

-Minimum stay preferred 4 weeks.

-Be open-minded and sociable.

-Be willing to learn more about the country and adapt to different and working style in Vietnam.

Location

Address: Ve village, Nam Hong commune, Đông Anh district, Hanoi. It is approximate 23 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves.



5. VPV05 - Hanoi High School for Gifted Students



Hanoi high school for gifted students belongs to Hanoi National University, which is located in the western gate of Hanoi Capital. As these students will become the future high qualified professionals of Vietnam, providing them with good English skills will be decisive for the international development of the country.

Main Aims and Activities

The aim of the program is to provide English native language speaking environment for gifted students in a special program to develop their skills before starting university studies.

The school has about 1000 gifted students from a wide region around Hanoi. The students are trained in different majors related in Sciences, IT, Mathematics or English language. These students will become teachers of foreign languages or will work with the foreign languages as a professional tool.

Volunteer Tasks & Role

Volunteers will be expected to help with the followings:

- Improving listening/speaking/reading/writing skills for students
- Improving students' competency in communication
- Teaching independently in the classroom
- Organizing games and other activities in and outside classroom

Normally volunteers will teach about 25 hours a week. No placements available in summer time (June – July).

Travel to work: about 20-25 minutes walking.

Volunteer's Skills

Volunteers should like to work with students and maturity and initiative spirit. Volunteers should be able to work independently in the classroom.

- Fluent English
- Age: 20 or over



- University degree preferred.
- Teaching certificates preferred.
- Native speakers preferred.
- Minimum stay preferred 2 weeks.

Location

Address: 136 Xuân Thủy street, Dich Vong Hau ward, Cau Giay district, Hanoi. It is approximate 10 kms far away from city center.

Duration

Minimum (weeks) : 4 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves.

7. VPV07 - Hanoi Vocational College of High Technology

Hanoi Vocational College is located Tay Mo commune, Tu Liem District, about 15 km from Hanoi city centre. One of the increasing labour market requirements is the English language skills and usually this sector of the population have a very little chance to learn foreign languages or to meet foreigners to practice English and exchange communication skills.

Main Aims and Activities

The aim of the program is to provide English language speaking environment for students and develop English communicative skills for labour export market.

Hanoi Vocational College of High Technology teaches over 1000 students from 18 to 21 years old, according with the Ministry of Labour-Invalids and Social Affairs plan. The main purpose is to provide multi-level vocational services of high quality to meet the labor demands, equipping students with effective and practical professional skills related on computer repairing, computer programming, metal works and accounting, in different levels of professionalism. The College provides as well communicative English skills in order to meet the high demand of the society in the integration process, especially with the labour export market.

Volunteer Tasks & Role

Volunteers will be expected to help with the followings:



- Improving listening and speaking skills for students.
- Improving students' competency in communication.
- Teaching students following the university's curriculum.
- Organizing games and other activities in classrooms or outdoor in more flexible classes.

Normally volunteers will teach about 30 hours a week. No placements available in summer time (June – July-August).

Travel to work: about 1 hour by bus.

Volunteer's Skills

Volunteers should like to work with students, maturity and initiative spirit. Volunteers should be able to work independently in the classroom.

- Fluent English
- Age: 20 or over
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.

Location

Address: Tay Mo commune, Tu Liem district, Hanoi. It is approximate 16 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves.



8. VPV08 - Hanoi University of Natural Resources and Environment



The university is located Cau Dien, Tu Liem District, about 8 km from Hanoi city centre. One of the increasing labour market requirements is the English language skills and usually this sector of the population have a very little chance to learn foreign languages or to meet foreigners to practice English and exchange communication skills.

Main Aims and Activities

The aim of the program is to provide English language speaking environment for students and develop English communicative skills for labour export market.

Hanoi University of Natural Resources and Environment aims at becoming a leading Hanoi-based University in region based in fields of Natural Resources and Environment. The university is located in Cau Dien area in Tu Liem district, which is about 8km far from the city center.

The university provides as well basic communicative English lessons for the students in order to meet the high demand of the society in the integration process, especially with the labour export market.

Volunteer Tasks & Role

Volunteers will be expected to help with the followings:

- Improving listening and speaking skills for students.
- Improving students' competency in communication.
- Teaching students following the university's curriculum.
- Organizing games and other activities in classrooms or outdoor in more flexible classes.

Normally volunteers will teach about 30 hours a week. No placements available in summer time (June – July-August).

Travel to work: about 40 minutes by local buses.

Volunteer's Skills



Volunteers should like to work with students, maturity and initiative spirit. Volunteers should be able to work independently in the classroom.

- Fluent English
- Age: 20 or over
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.

Location

Address: No 41A, Phu Dien street, Phu Dien ward, Bac Tu Liem district, Hanoi. It is approximate 10 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Sometimes project stay may be arranged. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves. During working-days food is provided by the host placement.

9. VPV09 - Hanoi University of Industry



Hanoi University of Industry (HUI) is located to the North West of Hanoi. Its mission is to provide students with education and training on many fields, levels and high quality science. With the hope to create



opportunities for students to improve their English skills, the university sets up different curricula for both English-majored and non-English-majored ones.

Main Aims and Activities

The fact is that lots of students can not communicate well in English, even though they have spent 6-7 years learning it at school. Their motivation of learning English might be to pass regular tests or examinations; meanwhile they can barely use it in a real conversation. Recognizing this fact, the university arranges the constant courses named "Conversation Class" to help students on one hand know how to use English naturally, on the other hand be confident on their speaking skill. Each course starts and maintains upon the timetable of international volunteers. The number of classes depends on the quantity of students who register to join. There are around from 15 to 25 students per class.

Volunteer Tasks & Role

Volunteers are expected to be the main teachers in the classes with the support of Vietnamese teaching assistants. The possible tasks of the volunteers may include (upon volunteer's request):

- Prepare lesson plans with teaching assistants
- Teach the students
- Organize and participate in side activities for students

Working time will be from 8.00 am to 4:30 pm but it is changeable, depending on the schedule of specific classes. Volunteers work maximum 30 hours per week including in-class activities, weekly meetings with the team and other outdoor/extra activities.

Travel to work: about 50 minutes by local buses.

Volunteer's Skills

Volunteers should like to work with students, maturity and initiative spirit. Volunteers should be able to work independently in the classroom.

- Fluent English
- Age: 20 or over
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.

Location

Address: Faculty of foreign languages, Level 3, A2 building, Hanoi University of Industry, Minh Khai commune, Tu Liem district, Ha Noi. It is approximate 12 kms far away from city center.

Duration

Minimum (weeks) : 4 weeks	Maximum (weeks) : N/A
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Hosting situation



Volunteers will stay in a dormitory with rooms shared with other volunteers. Sometimes project stay may be arranged. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule. Volunteers, especially those who are vegetarian may be required to do some cooking by themselves. During working-days food is provided by the host placement.

13. VPV13 – Education project in Lao Cai



G.E.L. (Globe Education Link) English Centre was opened in 2015 and is located in Lao Cai city in the north of Vietnam about 4 hours from the capital, Hanoi. Lao Cai is a modern city with good facilities such as restaurants, shops and fitness centres. It is serviced by rail and an excellent bus service and is close to the Sapa area, famous for its beautiful scenery, hiking and ethnic minorities.

Main Aims and Activities

GEL was founded as a social enterprise with the objective of providing first class English learning to students of all ages and to contribute to the growth and well being of the community.

It is funded by tuition fees based on the student's financial situation. Some pay full fees, others a reduced fee and some receive tuition at no cost. No one is turned away. GEL also provides scholarships to worthy students.

There are classes offered from kindergarten to adult at the centre and GEL is also contracted to provide lessons at a number of elementary and high schools in and around Lao Cai.

There is also an ongoing program to provide English instruction at no cost at the newly constructed Lao Cai Orphanage.

GEL has provided some free workshops which help English teachers in the whole province to teacher better. There are also some training courses for staff who work in Orphanage to help them have better skills in taking care of children there. Some other free workshops on ABCD (asset based community development)



for civil servants of different fields in the province are also provided. Free teaching communication for English teachers in Lao Cai city is now attracting more and more learners.

Volunteer Tasks & Role

GEL welcomes volunteer teachers of all levels of experience. The only pre-requisite is a good command of the English language (speaking, reading and writing), a passion to help people and unlimited energy.

Volunteers are encouraged to involve themselves in many other community projects, such as teaching English at government schools (primary, secondary or high schools), workshops and lessons for Vietnamese English teachers, organizing activities and events at local schools, judging English competitions, taking students on field trips, updating and maintaining our website and so on.

The children, parents and schools highly enjoy having international volunteers around. Due to their warm reception, volunteers generally become equally fond of the children and enjoy the program very much.

Schools start at 7 am in the morning and finish at 11.30 am. There is a break for lunch (from 11.30a.m to 13.40) then start again at 1.45pm to 4.30pm. In GEL, volunteers normally work in the afternoons, evenings and weekends so volunteers can have days off on weekly days. These can be negotiable and flexible.

Volunteer’s Skills

Volunteers should like to work with children, maturity and initiative spirit.

- Fluent English
- Age: 18 and over.
- Be open-minded and sociable.
- Be able to work independently in the class.
- Be willing to learn about the country and integrate into local community.

Location

Address: 046- Tran Hung Dao Street- Bac Lenh ward- Lao Cai City, Lao Cai, Vietnam. It is about 4 to 5 hour bus ride from Hanoi.

Duration

Minimum (weeks) : 12 weeks	Maximum (weeks) : N/A
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Hosting situation

The school has rooms for volunteers in the campus. The rooms are equipped with cooking stuff so that volunteers can cook for themselves. Volunteers who prefer to have daily interaction with local people can stay with a local family, usually a teacher or a student’s family. In this case, volunteers will eat with the family or they will cook themselves. They travel to work by bicycle or on foot. Volunteers can choose to stay with the family to experience Vietnamese life as long as they expect then they can move in the campus to



stay in their own rooms. There are no students or any families on campus, just the guards so it's quiet but it's busy outside the gate.

The GEL centre is housed in a modern building close to down town Lao Cai. Volunteers are provided with air- conditioned rooms in GEL, too if the rooms are still available. Meals are provided and there are cooking and laundry facilities. GEL has bikes and motorbikes so volunteers can take turns to use for their travelling.

SOCIAL WELFARE PROJECTS

14. VPV14 - Hope Center



Hope Center is located in Ba Dinh district, near city center. This is a very crowded place with many shops. It takes around 30 minutes to get there from VPV office by bus.

Main Aims and Activities

The aim of the program is to jointly bring care, love and happiness to the children through volunteers' activities.

The Hope Centre is a non-profit, non-government day care organization based in Hanoi for the care of mentally impaired children. This centre was founded in 1997 by Vietnamese enthusiastic teachers, and then in 2002, it was expanded with the support from an American NGO.

Number of staff: 11 teachers. All of them graduated from Hanoi National University of Education or have background in special education. Ms. Nga, the director, is not also a teacher but also a doctor of Pediatrics.

Number of children: about 70 disabled children divided into 4 classes.

The centre's mission is to provide opportunities for children with mental impairment to receive an education, and to feel included with their local community. In particular, the centre provides assistance for those children suffering from developmental disabilities including Down's Syndrome, Autism and Cerebral Palsy. As well as early grade academic learning, the education programs include physical education and therapy, yoga, painting and poetry.



Volunteer Tasks & Role

Here are some possible tasks that you can do there:

- Caring for disabled children
- Assisting teachers in classrooms
- Assisting the teachers and children during lunch time
- Calling for charity or Subscription (depends on volunteers)

Working hours:

A usual working day could be from 9 am to 4 pm with a lunch break from 11 am to 2 pm.

Travel to work: 40 minutes by bus.

Volunteer's Skills

Volunteers should like to work with handicapped children as well as have maturity and initiative spirit.

Preference: Volunteers with background or experience in medical work or special education. However, volunteers without experience or background will still be able to join in different work as children are very excited with foreigners.

Besides, volunteers should be very patient and in the mean time, creative and active in that working environment.

- Age: 18 or over
- Minimum stay preferred 4 weeks.
- Be open-minded and sociable.
- Be willing to learn about different culture and adapt to different working style.

Location

Address: 82/189 alley, lane 290, Kim Ma street, Ba Dinh district, Ha Noi. It is approximate 5 kms far away from city center.

Duration

Minimum (weeks) : 4 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule.

During working days, volunteers may either have lunch outside or eat with the staff at Hope Centre. They have to inform the cook at the centre one day in advance if they want to eat there. Volunteers can also come back to eat at the volunteer house.



15. VPV15 - Vietnam Friendship Village

Friendship Village is about 8 km far from the VPV headquarters and 15km from Hanoi center. Since bus connection from VPV house to the village is not very convenient, the common transportation to work is bicycle. Other ways to work will be discussed upon volunteers' arrival.



Main Aims and Activities

The aim of the program is to jointly bring care, love and happiness to the children through volunteers' activities.

The Vietnam Friendship Village opened in 1998 and was established to treat and care war veterans and children who are suffering from the effects of Agent Orange, a herbicide and defoliant used by the U.S. Armed forces in its herbicidal warfare program during the Vietnam War. There are currently around 120 children and 40 veterans living in the 11 houses that comprise the Village.

Established by George Mizo, an American Veteran of the Vietnam War, in collaboration with American, German and Vietnamese governments, the Village aims to provide rehabilitation through medical care and physiotherapy, as well as basic education and vocational training for children.

In 2004, an organic gardening project was started at the Village with the aim of increasing awareness of the consequences of war, and to demonstrate strategies for healthy living among those still suffering its effects. The garden now provides around 60% of the vegetables eaten at the Village. It is hoped that in the future the garden can provide all the fruit and vegetables needs for the Village, and eventually grow enough to sell and raise further funds for this much needed community center.

The aim of Friendship Village is to give every effected child the chance and opportunity to lead normal, happy and fulfilled lives. Clearly, given the circumstances this is no easy task, and although, thanks to the dedicated work of those at Friendship Village, tremendous advances have already been made, there still remains much work to be done.

Volunteer Tasks & Role

Here are some possible tasks that you can do there:



- Caring for and playing with disabled children
- Assisting teachers in special education classes
- Assisting the teachers and children during lunch time
- Gardening
- Calling for charity or Subscription (depends on volunteers)

Working hours:

There is no fixed timetable for the volunteers, their working times depend on the tasks they choose for themselves. A usual working day could be from 9 am to 4 pm with a lunch break from 11 am to 2 pm.

Travel to work: 1 hour by bus.

Volunteer's Skills

Volunteers should like to work with handicapped children and maturity and initiative spirit.

Preference: Volunteers with background or experience in medical/ social work or special education. However, volunteers without experience or background will still be able to join in different work as children are very excited with foreigners.

Besides, volunteers should be patient, creative and active in that working environment.

- Age: 18 or over
- Minimum stay preferred 4 weeks, maximum stay 3 months.
- Be open-minded and sociable.
- Be willing to learn about the culture and integrate into local community.

Location

Address: Van Canh Commune, Hanoi. It is approximate 15 kms far away from city center.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : 12 weeks
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule.

During working days, volunteers may either have lunch outside or eat with the staff at Hope Centre. They have to inform the cook at the centre one day in advance if they want to eat there. Volunteers can also come back to eat at the volunteer house.



16. VPV16 - Phuc Tue center

Phuc Tue center is situated in Tay Ho District in North West Hanoi, close to West Lake – the largest lake in Hanoi. There is easy access to the internet and other services that the volunteer may need in the area.



Main Aims and Activities

The aim of the program is to jointly bring care, love and happiness to the children through volunteers' activities.

The Phuc Tue Caring Center is a non-profit, non-government day care organization based in Hanoi for the care of mentally and physically impaired children. The Center was established in June 2001. There are now 2 centers around Hanoi that provide care and education for approx 50 children and young people (aged 2 to 22yrs old) who are suffering from the effects of agent orange, autism, down syndrome and Japanese encephalitis. The Centre`s aim is to look after these children and help to integrate them into normal society.

Number of staff: 12 teachers. All of them graduated from Hanoi National University of Education. Ms. Huong, the director, is also the enthusiastic teacher that founded this center.

Number of children: Approximately 74 disabled children divided into 4 classes. The number of children changes from time to time.

The center's mission is to provide opportunities for children with mental and physical impairment to receive an education and to feel included with their local community. In particular, the center provides assistance for those children suffering from developmental disabilities including Down's Syndrome, Autism and Cerebral Palsy. As well as early grade academic learning, the education programs include physical education and therapy, yoga, painting and poetry.

Volunteer Tasks & Role

Here are some possible tasks that you can do there:

- Caring for and playing with disabled children
- Helping the children eat during lunch time



- Calling for charity or Subscription (depends on volunteers)
- Charity campaign for books, old clothes, old shoes for the children (depends on volunteers)

Besides, the volunteers can also help the center do gardening to provide food for the children (in the second branch).

Working hours: Volunteers will work from 8.30 am to 4 pm (Mon – Fri) with a lunch break from 11 am to 2 pm. You can have lunch at the center with the staff or eat out; there are a lot of street restaurants around.

Travel to work: about 1 hour by bus.

Volunteer’s Skills

Volunteers should like to work with handicapped children and maturity and initiative spirit.

Preference: Volunteers with background or experience in medical/social work or disability. However, volunteers without experience or background will still be able to join in different work as children are very excited with foreigners.

Besides, volunteers should be patient, creative and active in that working environment.

- Age: 18 or over
- Minimum stay preferred 2 weeks.
- Be open-minded and sociable.
- Be willing to learn about the culture and integrate into local community.

Location

Address: 66 Pho Duc Chinh street, Ba Dinh district, Ha Noi.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule.

During working days, volunteers may either have lunch outside or eat with the staff at Hope Centre. They have to inform the cook at the centre one day in advance if they want to eat there. Volunteres can also come back to eat at the volunteer house.

17. VPV17 - Morning Star Center

The centre is situated in Thanh Xuan District in South West Hanoi, close to Ha Dong district. It is a 30 minute bus ride from the city centre. There is easy access to the internet and other services that the volunteer may need in the area.



Main Aims and Activities

The aim of the program is to jointly bring care, love and happiness to the children through volunteers' activities.



The Morning Star Center is a non-profit, non-governmental organization founded in December 1995 for the early detection and care of mentally impaired children. Chaired by Professor Nguyen Tai Thu, it is a subsidiary of the Vietnam Relief Association for Children with Disabilities and has nearly 70 staff members caring for approximately 240 children ranging in age from 1 to 16 divided into 19 classes. The number of children changes from time to time.

The Center is to be found in Thanh Xuan district in South West Hanoi. Amongst the staff are teachers, psychologists, nurses, doctors and physiotherapists whose mission it is to promote charitable activities that help to provide opportunities for children with mental impairment to receive an education, and to feel included with their local community. In particular, the center strives to provide assistance for those children suffering from developmental disabilities including Down syndrome, Autism and Cerebral Palsy.

Furthermore, the center has begun offering some vocational and pre-vocational courses for teenagers, in addition to sending them to outside vocational schools. The courses help increase the children's independence and confidence, and their abilities to get enrolled in professional training centers outside. Having recently set up a coffee shop at the entrance of the center, some of the children help out and in the process receive valuable experience in working and interacting with the public.

Volunteer Tasks & Role

In general, the work is quite challenging and requires volunteers to be active and patient. The possible tasks include:

- Caring for Autistic children
- Playing with the children with provided toys
- Helping them do some movements (walking, standing up or jumping...)
- Washing hand, face for the children.



- Helping the children with drawing and coloring.
- Cleaning floor or toilet or toy.
- Guiding & helping the children go and use toilet.
- Feeding the children during lunch time
- Guiding the children who are not able to feed by themselves.
- Helping the teacher to make teaching material as drawing, painting, modeling (depending on volunteer's ability)
- Sharing with the teacher about teaching methods.
- Organizing games and other activities for children
- Teaching English for the staff/teacher in leisure time
- Calling for charity or Subscription, editing document(depends on volunteers)

Working hours: Usually from 8.30 am to 4 pm (Mon – Fri) with a lunch break from 11am to 2pm, but the schedule is quite flexible.

Travel to work: about 1 hour by bus.

Volunteer's Skills

Volunteers should like to work with handicapped children and maturity and initiative spirit.

Preference: Volunteers with background or experience in medical/social work or disability. However, volunteers without experience or background will still be able to join in different work as children are very excited with foreigners.

Besides, volunteers should be patient, creative and active in that working environment.

- Age: 18 or over
- Minimum stay preferred: 2 weeks.
- Be open-minded and sociable.
- Be willing to learn about the culture and integrate into local community.

Location

Address: Vu Trong Phung street, Nhan Chinh ward, Thanh Xuan district, Hanoi.

Duration

Minimum (weeks) : 2 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule.



During working days, volunteers may either have lunch outside or eat with the staff at Hope Centre. They have to inform the cook at the centre one day in advance if they want to eat there. Volunteers can also come back to eat at the volunteer house.

COMMUNITY DEVELOPMENT PROJECTS

18. VPV18 – Assisting local NGOs/social enterprises



These projects include the placements at local non-governmental organizations (NGO) or social enterprises. Some of these organizations that often host international volunteers from VPV are the Center for Education and Development (CED), the Center for Environment and Community Assesst Development (CECAD), the Center for Sustainable Rural Development (SRD), the Volunteers for Education Organization (VEO), and the Dao's Care.

Main Aims and Activities

The main aim of these projects is to offer volunteers the chances to learn more about socio-economic issues of Vietnam and how an organization is structured and functioned. Volunteers will also have the opportunities to directly or indirectly contribute to specific development projects in Vietnam.

Volunteer Tasks & Role

Depending on specific organizations, volunteers' tasks may differ. Some common tasks include:

- Helping with administrative work (translating, proof-reading, editing documents...)
- Assisting in communication tools and strategy for the organizations (improving website, enhancing the effectiveness of social media, designing brochure, leaflet...)
- Working on specific projects with the local team (doing field trips, researches, implementing projects...)
- Doing fund-raising for specific projects



- Writing proposals for new projects or for fund-raising purpose.

Volunteer's Skills

- Have strong interest in development work
- Have bachelor degree in development and relevant fields
- Excellent written and spoken English
- Be proactive and open minded
- Be friendly, creative and flexible

Location

Volunteers work at office of the local organizations, which are mainly in Hanoi. Sometimes, when required, volunteers travel to project sites or do some field trips with local staff.

Travel to work: depending on location of each specific organization, the travel may take between 40 minutes to 1 hour by bus.

Duration

Minimum (weeks) : 12 weeks	Maximum (weeks) : N/A
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Hosting situation

Volunteers will stay in a dormitory with rooms shared with other volunteers. Living conditions will be Vietnamese standard with separate bathroom, single bed with mattress.

Food will be provided at accommodation. Meals will be mostly local food, which vary from the daily cooking schedule.

During working days, volunteers may either have lunch outside or eat with the staff at Hope Centre. They have to inform the cook at the centre one day in advance if they want to eat there. Volunteers can also come back to eat at the volunteer house.



19. VPV COMMUNITY CLASSES: VOICE UP

INTRODUCTION

Deriving from the fact that Vietnamese students often have a long summer vacation and the need of improving language ability is obvious, the project VPV Community Class was first kicked off since 2011 and now has become an annual voluntary teaching project held by VPV with a good reputation in the Vietnamese youth community.

This project offers 2 -3 months English/French courses for the Vietnamese young people with the aim to create an English/French speaking environment to foster their language abilities as well as enhance cultural exchange among the young.

There are 2 different types of students: primary students (8-11 years old) and university/college students (18-23) who do not have so many chances to approach foreign language environments (English/French) and most of them have financial difficulties to afford language classes.

In 2016, it was recorded 12 classes with estimated 300 students with the help of mere 20 international volunteers.

This year, there are some changes in the project. The project will adopt student-centered and task-based approaches to learning English, which aim to let participants express their opinions and to encourage more interaction between international volunteers and Vietnamese participants. Therefore, volunteers are facilitators, instead of teachers like before.

LEVELS AND CHARACTERISTICS OF THE STUDENTS

Levels:

All English/French Classes focus mainly on improving speaking and listening skills which students do not have many chances to do. The degree of difficulty is various among levels.

- Intermediate: familiar topics with **commonly used vocabulary** and some practices with pronunciation and reaction through games and songs. At this level, it is recommended to encourage students to express their own opinions towards topics.
- Advanced: social related topics with controversial ideas with **more complicated vocabulary** and group discussions. At this level, debating skills are more emphasized and students are encouraged to express their ideas and defense them against others' opposed opinions.

Characteristics:

-Primary school students: some students are quite good at English. Hence, they are really energetic and sometimes disobedient. Thus, it is necessary to control their energy not to affect other students by certain methods. Meanwhile, the others can be shy because they have not had many opportunities to communicate with foreigners before. Therefore, some games or other activities to stimulate them are welcomed and effective.

-University/College students are reserved and afraid of speaking. International volunteers should encourage them to talk more or in some certain cases, the designation is required.

VOLUNTEER'S ROLE

Volunteers are expected to be the facilitators in the classes with Vietnamese volunteers. The possible tasks of the volunteers may include:

- Prepare the plan for the interactive activities such as debate, Forum Theater, etc. with Vietnamese volunteers.
- Facilitate those activities in groups to encourage the participants to speak up.



- Hold and join extra activities such as field trip, watching movies, etc. for the participants.
- *Note:** Volunteers will receive training about facilitation before starting the project.

WORKING TIME

The project starts from June 4th to August 10th, 2018.

Each class lasts for 2 hours and a half.

Working time will be from 8.00 am to 5:30 pm but changeable, depending on the schedule for specific classes. Volunteers work maximum 30 hours per week including in-class activities, weekly meetings with the team and other outdoor/extra activities.

LUNCH

Volunteers have lunch at the volunteer house.

TRAVEL TO WORK

Classes take place at a nearby primary school or other locations which are in walking distance.



20. NON-PROFIT SUMMER PROJECT 2018

INTRODUCTION

In modern life, English is becoming more and more important. The development of English language learning and communicating has become a great problem for Vietnam's education. In the public schools, English is mostly taught by Vietnamese teachers. In order to study with foreign teachers, almost elementary students go to English language centers in Hanoi like Apollo English Training Center, Cleverlearn Center, and Language Link Center, etc with tuition fee from 8 to 12 USD/lesson – 1.5 hours (about 150.000 - 300.000 VND). Some parents cannot afford to pay the payments. This fee becomes their financial burden, especially for those which are unemployed or low income. Tom and Jerry English Community Classes were opened the first time on 1st of January 2016 for students in Cau Giay District, Hanoi. By February 2018, we had organized two English-summer classes' seasons for kids combined with some small classes in evening time during the year.

The tuition fee for these classes was 0 USD (0 VND), the surcharge for each lesson (1.2 USD) was paid for all facilities like classroom, electricity, drinking water, teaching materials, televisions, sound speakers and English reference.

Duration: 01.06.2018-31.07.2018 (8 weeks)

Place: The Community house of N13 Building, Land 275 Tran Dang Ninh Street, Cau Giay district, Ha Noi.

LEVELS AND CHARACTERISTICS OF THE STUDENTS

All English Classes focus mainly on improving speaking and listening skills which students do not have many chances to do. The degree of difficulty is various among levels.

Beginners (Students at the age of 7-8): 2 classes. Each class has about 15-18 students. 16 lessons/ 8 weeks.

Time of the lessons: Tuesday -Thursday mornings (8.00-10.00 am) or Tuesday -Thursday afternoons (15.00-17.00)

Familiar topics with easy vocabularies and some practices with pronunciation and reaction through games and songs.

Intermediate (Students at the age of 9-10): 2 classes. 2 classes. Each class has about 15-18 students) 24 lessons/ 8 weeks.

Time of the lessons: Monday-Wednesday- Friday mornings 2-4-6 (8.00-10.00 am) or Monday-Wednesday- Friday mornings 2-4-6 afternoon (15.00-17.00 pm)

Learn and revise some daily English topics. Focus on Listening and Speaking using the student book/textbook: *Everyone speak 1,2,3; Buid & Grow*

TUITION FEE

- 0 USD/hour. (In the English Center – tuition fee is about 9-10 USD/lesson/2 hours)
- Surcharge: 1.2 USD (30.000 VND)/per one student/lesson/2.5-3.0 hours. The surcharge is paid for all facilities as well as for all materials needed to the lessons, for contacting parents and buying more books or stories for reading.

VOLUNTEER'S ROLE

Volunteers are expected to be the main teachers in the classes with the support of Vietnamese teaching assistants. The possible tasks of the volunteers may include:

- Prepare lesson plans with teaching assistants
- Teach the students
- Hold and join extra activities for the students

NUMBER OF FOREIGNER VOLUNTEER

02-03 foreigners volunteers with 1-2 Vietnamese English- Teaching Assistants

WORKING TIME

Working time will be from 8.00 am to 5:30 pm but changeable, depending on the schedule for specific classes. Volunteers work maximum 30 hours per week including in-class activities, weekly meetings with the team and other outdoor/extra activities.

LUNCH

Volunteers have lunch at the volunteer house.

TRAVEL TO WOR

Volunteers often walk to the project. It takes around 25 minutes.

PHOTO GALLERY

1. English Community Classes 2017:



- 2. Sex education - Sexual assault prevention (free tuition):** Ms. To Hanh a psychologist of - Institute of Psychology, Vietnam Academy of Social Sciences - one of the psychologist specialists of television vietnamese VTV2 program.



- 3. Charity Trip** (voluntary registration): Thuong Thuong Trade Center (Phu Xuyen-Hanoi) - Encounter with gifts for disabled workers. Learn how to make paper quilling cards.



- 4. The community library Tom & Jerry:** Anh Tuan - A 3-grade student sharing his family library to the project. There are Vietnamese & English science books - stories for children reading at break time and waiting time for parents to pick up.



- 5. Your Little Plan:** collect and repair old-used school books and textbooks. Students and international volunteers closed, pasted or wrap these books beautifully to send to students in remote poor schools.



6. Go green: Workshop- How to save water and energy (Free Tuition)



7. For Volunteers – An outdoor Summer Camping:

